

Privacy Notice: About Your Data

As soon as your child / young person becomes involved with the WCHG youth and play programmes, you will be asked to provide some personal information so that your child / young person can take part in the activities provided.

Initially you will be asked to provide:

- Child's name, address, date of birth (this is needed so we know who is attending)
- Allergies/medical conditions (to help keep your child safe)
- Parent/carer's name and contact details (so we can contact you if needed, especially if there is an emergency)

Storing your information

Wythenshawe Community Housing Group will hold your information on a secure database and also in a secure filing cabinet so we can access emergency contact details quickly if needed.

WCHG will delete your information when your child leaves the project, although if you have given us your consent to retain your contact details we will keep them so we can contact you with details of future events, and if you have given consent for us to use photos and videos we will keep a record of your consent.

Sharing your information

WCHG will be providing statistics to the project funding agency, Young Manchester for monitoring and evaluation purposes—this information will be anonymous. WCHG will not share any personal data with any other 3rd parties except if there are safeguarding issues, and we will usually try to get your permission.

Further information

For further information on how we handle personal data, and your rights, please visit www.wchg.org.uk/privacy-notice/ or contact the Data Protection Officer at Wythenshawe Community Housing Group, Wythenshawe House, 8 Poundswick Lane, Wythenshawe, Manchester M22 9TA or information.management@wchg.org.uk.